



ASSOCIATION BOARD MEETING MINUTES

DATE: March 12th , 2014

BOARD MEMBERS PRESENT [X]: ABSENT [-]

President: Stephen Cederbaum [-] President Elect: Daniel Mitchell [-] Past President John Edmond [X]

Newsletter Chair: Jean Aroeste [X] Archivist: Ralph Johnson [X]

Book Exchange Chair: Toshi Ashikaga [-] Membership Chair: Joyce Ludmer [-]

Biobib Survery Chair: Charles Best [X] Welfare Chair/CUCEA Rep: David Lopez [X]

Faculty Center Rep: Bruce Miller [X] Faculty Women's Club: Bette Billet [-] ERCC Director:Eddie Murphy [X] ERCC representative:

Jonathan Bates [-] Arts/Crafts Chair: Noel Carterette [X] Program Chair: Judith Smith [-] Member-at-Large: Betty Chang [-]

Hospitality Chair: Gloria Turner [X] Recording Secretary: Barbara Lippe [X] Auditor: Maaza Woldemusie [X]

Treasurer: Jane Permaul [X] Corresponding Secretary Diane Childs [X]

1. Minutes of the Meeting Feb 5th, 2014

ACTION: Approved

2. President's Report

Barbara and John for SDC

A- No new announcements for Steve. Some of his responsibilities will be handled by John. Awards are in progress **see 5 A below**. Brief update on health status of Dan and card circulated to provide well wishes.

B- Update on the website

Jane

1-Betty, Jane, Eddie and Jonathan met to update the infrastructure, design, and features modeled after the CUCEA site. Betty is working with Loren to implement the changes. Version ready for website will be shared with the Board at Next Meeting, April 2nd. To date only \$750.00 was spent. An estimated cost of an additional 48 hours @ \$50.00/hour= \$2400.00 will be needed to bring the site to operational form.

ACTIONS: 1) Board approved by majority vote, one abstention, the estimated \$2400.00 budget for operational completion

2) Board requested that current site content be distributed to board members, so that changes in text could be updated by each committee chair. Pictures were placeholders and appropriate pictures need to be identified and substituted. Jane sent link to Barbara and it was distributed to the board following the meeting

3) Diane working on getting newest Board member pictures. Any other pictures that members have that can be used will be appreciated.

3. Treasurer's Report Jane

A- Budget-

1- Maasa and Jane presented a reformatted version of the budget approved last month [attached] and status of budget was discussed at length.

ACTION: Reformatted version approved

4. ERCC report Eddie

A- Plans for the 45th Anniversary of the Center celebration underway

1- 2 programs planned. In addition, there will be a program "on the road" to extend reach, and this will be in the Valley.

2- The "plant tour" was enabled by a gift from the Professor who is running it; attendee number was quickly reached and a second tour is planned

3- The 1:1 meetings with Fidelity will continue with dates of March 17th and 25th by appointment.

4- General liability forms have been completed on behalf of the Association Board members and Officers.

5- Old Business

A- Panunzio and Dickson Awards

1- There are 5 candidates for the Panunzio award. Our candidate is Joyce Applebee; letters are pending

2- Steve asked David Lopez if he would sit on the selection committee and he accepted.

3- Dickson Awards in progress with report at next meeting but name(s) will not be ready to appear in the Newsletter so the May meeting awardee(s) will be listed as : to be announced

4- The remaining awards including Emeriti/a of the year, Distinguished Service, and Lifetime Achievement are still under discussion between Steve, John and Dave.

B- EA members helping with services- still under discussion

C- Updating membership records and possible transition to e-payment system.

1- Eddie and Jonathan will create an excel worksheet for member records from EA data and integrate this with Eddie's database **SEE 7 H below**

2- E-payment system for membership and events not yet worked out. While it could work for membership the costs per payment are high. A system such as EventBright for meeting registration would be difficult given our personalized approach to dinners, needing numbers in advance, needing names to work out seating in advance, etc.

ACTION: Continue to explore options [including looking at what system the Faculty Center uses] that provide flexibility and yet use electronic methods where feasible.

D- Who brings the cookies?

ACTION: Ralph volunteered.

6. New Business

A- Report on Clinton Event and Post Event discussion

John

Steve, John, Betty, Gloria, John, and Barbara attend the lecture which was considered successful and engaging [albeit it started quite late]. Students attended in large numbers and a broadcast to student union increased visibility. She was awarded the UCLA medal and the discussion was in three parts; 1- a brief update on Crimea 2- a talk aimed at the students dealing with making a difference and 3- a discussion with the Chair based on questions that were asked by the students in advance. Following the lecture the EA has a lunch discussion [see below]

7- Committee Reports

A- Program/Hospitality

Gloria

1- After Lunch Program following Hillary Clinton Lecture was a lesson learned. Given the time of day of the lecture, a lunch needed to be provided [rather than the after lunch format] and coordination in advance, including reservations and payment, became necessary. There were 24 attendees and the discussion was viewed as a valuable contribution to the event.

B- Corresponding Secretary

Diane

1- There were 4 deaths in the February/March time period. Each Emerita/Emeritus were both well known members of the UC community and their respective academic communities at large .

C- Book Exchange

Barbara

1-Barbara reported Toshi was much better and would have attended the board meeting had she not had an appointment.

D- Nominations

John

1- David, John, and Steve are working on this

E- Arts and Crafts

Noel

1- The Art Show committee [John, Steve, Paul Sheats] will meet on March 19th at 1:30 – then 900 invitations will go out first week in April

2- The Art Show will take place on Tuesday May 20th from 11-4 PM at the faculty center in the California Room. The Show depends in part on active participation of faculty and while it is in part endowed, it depends on donations from any interested party.

F- Archives-

Ralph

Use Ralph's UCLA email RWJohnson@ucla.edu

Report appended to the minutes. Question of whether the archives should be digitized and held in that form was raised. If we decide to do it, it would require University management approval.

G- The Newsletter

Jean

- 1- A preview of the Newsletter is attached for review – and the appropriate documents that are required need to be sent to Jean
- 2- **All articles are due by Wednesday April 2nd, 2014-** earlier than usual because of Easter week
- 3- **EMAIL jeanaroeste@gmail.com**
- 4- Timeline then includes going to printer on April 10th and envelope preparation is April 22nd in the afternoon and mailing [stuffing] on April 23rd 1:30 in ERCC Rolf Hall 1116.

H- Membership

Barbara for Joyce

“ I planned to present to the EA board [for a vote] a plan to take the necessary steps towards full EA membership computerization. This will occur at the April Board meeting”

Action: Motion to adjourn was passed. Meeting was adjourned at 3:00 PM.

NEXT MEETING BACK TO REGULAR SCHEDULE

FIRST WEDNESDAY OF MONTH, WED APRIL 2 , 1:30 MURPHY 2121