



ASSOCIATION BOARD MEETING MINUTES

DATE: 6-4-2014

BOARD MEMBERS PRESENT [X]: ABSENT [-]

President: Stephen Cederbaum [X] President Elect: Daniel Mitchell [X] Past President: John Edmond [X]

Recording Secretary : Barbara Lippe [X] Newsletter Chair: Jean Aroeste [X] Welfare Chair/CUCEA Rep: David Lopez [X]

Archivist: Ralph Johnson [X] Book Exchange Chair: Toshi Ashikaga [X] Membership Chair: Joyce Ludmer [X] Membership Chair

Elect: Anna Taylor [X] Biobib Survery Chair: Charles Best [X] Faculty Center Rep: Bruce Miller [-] Faculty Women's Club: Bette

Billet [X] ERRC Director:Eddie Murphy [X] Arts/Crafts Chair: Noel Carterette [X] Program Chair: Judith Smith [X]

Member-at-Large: Betty Chang [X] Hospitality Chair: Gloria Turner [-] Corresponding Secretary: Diane Childs [X]

Auditor Maaza Woldemusie [X] Treasurer : Jane Permaul [X]

1. Introductory Remarks- Steve thanked the Board for all the progress that the Board achieved this year and thanked the board members who will be leaving

2. Minutes of the Meeting: Date May 07, 2014 **ACTION:** accepted

3. President's Report:

a. Future leadership of Arts & Crafts Exhibit- Steve thanked Noel for her leadership and noted the committee is still looking for a permanent leader to run the show. **ACTION:** Until such time as he/she is identified Noel will assist other committee team members, prepare a list of the various activities [articles, correspondence, oversight], update her activities and timeline "notebook", and remind the Board that long-time volunteer Kathi Yamazaki should be included in any future planning.

b. Update on Emericorp- Progress is slow. In order to make the faculty aware of the program, Steve Cederbaum. **ACTION:** will draft a proposed letter about the program that could go out to Chairs and/or faculty. He will run it by Dan and then Steve Yeazell to eventually go to Carole Goldberg for approval but not for her to distribute. Dave Lopez recognized the sensitivity of this program and while Steve agreed he will proceed to draft the letter.

c. Update on "Dollars for Scholars" book sale by Faculty Women's Club- turn out was low and only \$103.00 raised. Question was whether EA should consider co-sponsoring the event, planning it to be more inclusive and to try to raise awareness. **ACTION:** Discuss again when new WFC President, Rochelle Caballero joins the EA board and BL joins the FWC board.

d. Update on future speakers: Don Catlin has confirmed for May 2015 evening meeting. **ACTION:** Steve to contact Warren Olney about availability for other dinner meetings.

e. First meeting of the Fall: First meeting will be held on Wednesday September 10th. Time [1:30 and room 2325] **ACTIONS:** BL will communicate change in room for this meeting and Steve will bring the cookies.

4. Old Business

a. Discussion on future use of EA surplus funds. In the past some of such funds were used by EERC and the Faculty club. Charles mentioned that the IRS was changing the exemption for small groups and might apply to us. Until we become aware of what applies to us, the consensus was that funds should go, in part, toward enhancing the website and purchasing some needed equipment [camera, video recorder, and others items to be decided] as well as consideration of student helpers for meetings. In the interim, **two actions was taken**, by approved motions to 1) allocate Executive Board funds of up to \$2500 for website ancillary equipment and support, and 2) deposit excess funds in the UCLA Foundation for a prescribed purpose, if necessitated by the tax status of the Association. Following the meeting, the Treasurer Jane Permaul, informed the leadership that our 501c7 tax exempt status was based on gross receipts for the year, rather than yearly balance, so that our current status was consistent with our current accounting practices and there was no need to reduce our current balance. **ACTION:** Thus the second motion, above, is not necessary and now void.

b. Status of the Website committee

i. Demonstration of the current site by Lauren. Some suggestions were given for small changes in design, and addition of more pictures to liven up the pages.

ii. **Action:** The Executive board voted to approve the creation of a Website Committee as a standing committee of the EA, and to Amend the Constitution and Bylaws incorporating this new Committee based on approval by the membership at the May 2015 Membership meeting.

iii. **Action:** Steve Cederbaum will take responsibility of being Website Committee Chair at present as Betty moves into the President-Elect position. He, Betty and Jane will look into further steps to create an active "living" site and potentially add more members.

iv. Betty will work with Jane on allocation for equipment purchases.

v. Betty handed out a Website Testing questionnaire for volunteers to use to Test the Website as it currently stands and to return the results and suggestions to her.

vi. **ACTION:** Dan suggested that we update the informational page, add the calendar dates for the activities for the 2014-2015 year {Fall dinner Meeting, Winter Dinner Meeting, and Spring Dinner Program , Arts and Crafts Program and other known dates now}, and prepare to go live by June 30th. Barbara will be responsible to get this information to Betty.

5. New Business

a. Status of "yousee....." **ACTION:** deferred to next meeting

6. Committee Reports

a. Treasurer: Jane Permaul:

i. May 31th report (appended). Jane notes that the website contracted services has not yet been spent but will come through this summer.

ii. This summer Jane will research various electronic services for dues and meetings. If resources are required they were approved by Steve from his funds.

iii. Issue of tax status clarified [see 4a above]. Jane informed the committee that over the summer she will look into means of electronic invoicing for membership dues and payment methods for dinners, etc.

b. ERCC: Eddie Murphy

i. The last First Friday event will be Friday the 6th.

ii. Eddie was informed by email that the Retiree Reception at the Chancellor's House would be cancelled for this coming year due to the added commitments of the current Campaign, and that consideration might be given to holding this event thereafter every other year. Steve noted that at the event held this year the Chancellor committed to the yearly event in a very positive fashion. **ACTION:** Steve will write an email to the Chancellor expressing the Board's disappointment, reminding the Chancellor that Emeriti and Retirees are key contributors to the current challenge campaign, and emphasizing that at least a bi-annual event should be committed to.

c. Membership: Again thanks to Joyce, who upon retiring from Membership, has agreed to work on the library committee with Toshi and on the Arts and Crafts committee with Noel and whomever replaces her.

d. Program/Hospitality: Judi Smith and Gloria Turner- Gloria submitted a report on the May Awards dinner and noted that 82 reservations had been received. The summary for the yearly dinner meetings was: November – 100 guests, February and May ~ 80 guests. Two new members were suggested and Steve will contact them [Robert Bjork –psychology and Anne Mellor- English]

e. Corresponding Secretary: Diane Childs -report [appended] There was one administrator death and 5 Emeritus Faculty deaths in the May/June period.

f. Arts and Crafts – Noel Carterette - This year's show with 28 exhibitors, raising \$3650.00 from 70 contributors. Noel Carterette, Chair of the Emeriti Art Show reported that The Art Show Committee decided unanimously, at their last meeting, to extend the Art Show invitations to all Emeriti, regardless of age. Sylvia Winstein's endowment of the art show with the contributions of friends and Emeriti make the inclusion possible. Invitations will go out in April, 2015 to all Emeriti. The Board was split on whether they agreed to that members over 85 who do not declare their interest in staying members of the EA should be included. **ACTION-** Put the question of what additional communications should go to Honorary members who have not so declared EA membership, on the Board agenda for September.

g. Book Exchange –Toshi Ashikaga- reported to the committee that the annual "culling" of books which had not been taken out of the library over the last year would occur on June 24th at 9:30 AM. Steve, Noel, Joyce, and Paul Sheets and one other have volunteered and she felt that was sufficient. The committee discussed the status of the book exchange. **ACTION:** create a plaque to designate the "Book Exchange" as an activity of the UCLA Emeriti Association. Barbara will develop this with consultation with Dan.

Steve turned the gavel over to Dan Mitchell who will assume the Presidency as of July 1 2014.
Meeting was adjourned at 3:25 PM