



## ASSOCIATION BOARD MEETING MINUTES

DATE: February 5<sup>th</sup>, 2014

BOARD MEMBERS PRESENT [X]: ABSENT [-]

President: Stephen Cederbaum [X] President Elect: Daniel Mitchell [X] Past President John Edmond [X]

Newsletter Chair: Jean Aroeste [X] Archivist: Ralph Johnson [X]

Book Exchange Chair: Toshi Ashikaga [-] Membership Chair: Joyce Ludmer [X]

Biobib Survery Chair: Charles Best [X] Welfare Chair/CUCEA Rep: David Lopez [-]

Faculty Center Rep: Bruce Miller [X] Faculty Women's Club: Bette Billet [X] ERCC Director: Eddie Murphy [-] ERCC representative:

Jonathan Bates [X] Arts/Crafts Chair: Noel Carterette [X] Program Chair: Judith Smith [-] Member-at-Large: Betty Chang [X]

Hospitality Chair: Gloria Turner [X] Recording Secretary: Barbara Lippe [X] Auditor: Maaza Woldemusie [X]

Treasurer: Jane Permaul [X] Corresponding Secretary Diane Childs [X]

1. Minutes of the Meeting Jan 8, 2014

**ACTION:** Approved

2. President's Report

Steve Cederbaum (SDC)

A- Update on the website

1-Bette Chang has accepted to be Website manager for content- structure has to be discussed with designer Lauren, and she will meet with Jane, Bette, Steve, and Paul to discuss structure, design, feature categories, and ultimately who will be responsible for maintenance. Be sure a link to audios from recent programs is inserted. Front page should highlight most current event and change with each new even to be highlighted. The new website shell with current content will be sent out to all members of the board prior to check their sections, update and expand, and send in pictures if they have any. Newest calendar should be included.

**ACTIONS:** 1) Identify a person[s] to take pictures at all events

2) Add Website as a committee and Website manager to board [propose a change in by-laws at May meeting]

3) Diane will provide the newest Board member pictures for website

3) Following above, a short timeline for launch should be determined and met.

B- Facebook status

Dan Mitchell

- 1- No change in number of friends. Following launch of website the role of facebook for communications can be clarified to be complimentary

C- Membership Chair-

SDC

- 1- Joyce Ludmer will be stepping down as membership chair  
**ACTION** – The board thanked Joyce for her service
- 2- Anna Taylor from Neurobiology has accepted to fill that position once a new computerized data capture system has been developed.
- 3- **ACTION:** Bette will send the “Event Bright” contact to Jane and it will be assessed as an adjunct to direct mail for meeting registration and payment collection- costs will also be assessed.

D- New News

SDC

1- Speaker for Next Week’s dinner meeting had to withdraw- Steve identified an excellent replacement: Stefan Timmerman, Chair of Sociology, talking about “Saving Babies? The consequences of Genetic Newborn Screening?”

3. Treasurer’s Report

Jane Permaul

A- Budget-

- 1- Maasa and Jane presented a draft and newly changed format of the budget presentation as a worksheet. [attached]. They will create quarterly reports for the Board. with ending balance but also include analysis of variance to detect when ups and downs occur and where there are gaps which will permit assessment of causality as well as projections.
- 2- A more simplified method of documenting membership which agrees more closely with ERCC records needs to be developed.

4. ERCC report

Jonathan Bates

- A- First Friday Events are restarting Feb 7
- B- Feb 24, dormitory tour and lunch at newly renovated dining room
- C- March 21- Lecture at Sportsman’s Lodge on sleep disorders
- D- Plans for a Center 40<sup>th</sup> Anniversary celebration underway

5 Old Business

A- Who brings the cookies?

**ACTION** Jean Aroeste volunteered for March

B- Panunzio Award

Dan Mitchell

- 1- The Appleby application is in progress
- 2- The UCLA Dixon award, which is given at May dinner, may have a candidate whose work was done primarily at UCLA but who then went to UC Berkeley – logistics are being considered to facilitate this between both Universities

C- Disabilities Center and group help

Jane Permaul

1- Jane talked to the Center Director who will put our request to be in a position to “assist” , if asked, on their next meeting agenda

## 5. New Business

A- Lee Cooper, Emeriti from Anderson School- addressed the board about his experience working with Conservation International and pairing them with Anderson student teams. He then realized that other Emeriti with interests in Environmental or Urban or Public Health issues, can also do this given the faculty at Anderson doesn't have the bandwidth for all the potential projects there are that need faculty supervisors and mentors. The role would be the Emeriti as the mentor/teacher for the Anderson Students working on the projects created by NGOs as either an instructor of record (0% recall) or an advisor.

**ACTION** Lee will email a summary of his ideas to SDC who will then incorporate the material into a blast email he can send out to all Emeriti members. The pending projects will be developed in the spring for following year, leaving time for interested Emeriti to find out more about the program and how they might contribute. Target Emeriti might be [albeit not limited to] those from Public Health, Urban Planning, Environmental Sciences and Public Health.

### B- By-laws Changes

SDC

- 1- Create a standing committee for the Website with a Webmaster role
- 2- Consider changing the terms of office for newly elected President-Elect, President, and Past President to 2 years.

**ACTION** When suitable candidates for next year are identified, if he/she/is/are willing to serve under these new term limits, then we will proceed at May meeting to offer the By-Laws change for a vote. If no candidate[s] are identified who are so willing the idea will be tabled for a year.

## 6. Committee Reports

### A- Program/Hospitality

Gloria Turner

1- After Lunch Program following Hillary Clinton Lecture- Discussed who will attend and whether we should provide lunch vs coffee/ cookies and whether we should charge. The consensus was that given that if attendees were both those who bought lecture tickets and those who didn't would who attended the lecture and those who did not might attend the numbers might be large cost without a charge be great, so Board agreed coffee/cookies would suffice. Following the meeting Gloria noted that the ERCC memo explicitly stated that the Emeriti would host a Buffet Luncheon and discussion in the Hacienda Room. Therefore, EA will arrange and will ask attendees to remit \$20.00 via a check in the mail. An email will go out to all Emeriti who purchased tickets to this effect.

### B- Corresponding Secretary

Diane Childs

- 1- Two deaths; full report at the next meeting

### C- Book Exchange

Barbara Lippe

Barbara reported Toshi was feeling better and will try to attend Board in March.

Meeting was adjourned at 2:50 PM.

**NEXT MEETING 2<sup>ND</sup> WED, MARCH 12<sup>TH</sup>, 1:30- 3:30 ROOM CHANGE TO 3135 DAN CHAIR**